



## Mortgage Application Checklist

Thank you for allowing us to serve your mortgage lending needs. This checklist of items supports your loan application with Vision Mortgage Company, Ltd. We ask that you return the listed items along with a signed and completed Standard Residential Mortgage Loan application form (also located on our web site at:

[www.armandobarbosa.com](http://www.armandobarbosa.com)).

Please make certain to sign the authorization forms that will ultimately allow us to verify credit, employment, and banking affiliations/accounts.

All information may be returned via secured fax: 210-568-4326; or via email: [abarbosa@satx.rr.com](mailto:abarbosa@satx.rr.com); by mail or in person at: Vision Mortgage Company, Ltd. 7800 IH 10 West #112, San Antonio, TX 78230-4768.

### ASIDE FROM THE APPLICATION FORM, CHECKLIST ITEMS INCLUDE THE FOLLOWING:

- \$22.00 for the tri-merged credit report.** This report will be ordered as soon as payment is received. Payment can be made via phone (by credit card- Visa/Mastercard accepted) or by check/money order. A copy of this report will be available to you.
- W-2 forms for most 2 most recent years.** Note: If you are self-employed or receive income from sources other than W-2, please provide the 2 most recent years tax returns (all pages). Also, we will require a year to date balance sheet and profit and loss statement.
- Pay stubs for the most recent 30 days.**
- Bank and/or Asset Statements for the last 90 days;** including 401k or IRAs. All pages.
- VA Borrowers:** provide a copy of your VA entitlement certificate & DD214 discharge.

### If you are refinancing your home please include a copy of the following information:

- The most current mortgage coupon.
- An address & contact for your insurance agent.
- Your most recent property survey (if applicable).
- The closing statement from your current loan.

### Acknowledgement:

I/we the undersigned herein expressly acknowledge that we have engaged Vision Mortgage Company, LTD. (VMC) as our mortgage brokers in the pursuit of our home loan financing. I/we understand that VMC will incur expenses in our behalf that relate, but are not limited to, credit report(s), appraisal, survey, legal, loan processing, and other loan related charges. We herein authorize VMC to pursue the best financing given our discussed loan scenario.

Signed \_\_\_\_\_

Dated \_\_\_\_\_

Signed \_\_\_\_\_

Dated \_\_\_\_\_

### CREDIT CARD AUTHORIZATION:

Account Number: \_\_\_\_\_

Expiration Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Month Year

V- Code: \_\_\_\_ - \_\_\_\_ - \_\_\_\_

*(Last 3 numbers of security numbers located on signature panel.)*

*Billing address for cardholder:*

Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

It is agreed and understood that credit card use will be restricted to charges for services performed. Once performed, services can not be cancelled.

Print Cardholder's Name \_\_\_\_\_

Cardholder's Signature \_\_\_\_\_

Type of Card In Use ( check one):

- VISA
- MASTERCARD
- DISCOVER

### Special Notice:

***This form will be destroyed at the end of the loan process.***

Please contact us if you have any questions:

210-348-0077 office

210-348-0542 fax

210-823-5626 cellular

[www.visionmortgageco.com](http://www.visionmortgageco.com)

email: [abarbosa@satx.rr.com](mailto:abarbosa@satx.rr.com)